

Syllabus for Educational Studies 898 (Section 8) Fall, 2001

Proseminar 1-A for First Year Doctoral Students in
Educational Administration, Foundations, Policy,
Research Methods, and Teacher Education

Mondays 1-3 PM
Room 2340, School of Education
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The Proseminar is a one credit hour course designed to support and assist first and second year doctoral students. It meets seven times, two hours per session. The curricula of the proseminars are developed by the faculty members in the participating programs.

Please note that our Fall, 2001, Proseminar will meet on the following dates:
September 10, 17, 24; October 1, 8, 15, & 22

Texts

Required:

- American Psychological Association, *Publication Manual of the American Psychological Association*. 5th ed. Washington, DC: American Psychological Association, 2001.
- Booth, Wayne C., Gregory G. Colomb, & Joseph M. Williams, *The Craft of Research*. Chicago: University of Chicago Press, 1995.
- Hacker, Diana. *A Pocket Manual of Style*. 3rd ed. Boston: Bedford/St. Martin's, 2000.

Various handouts supplied by the instructor.

Recommended

- EndNote*, version 5.0 (ISI ResearchSoft).
- Turabian, Kate. *A Manual for Writers of Term Papers, Theses, and Dissertations*. 6th ed. Chicago: University of Chicago Press, 1996

Meeting Dates, Topics for Discussion, Assignments, and Readings

1. September 10
Introduction of Students and Instructor
Introduction to Proseminar and Doctoral Study
 - a) The Craft of Writing
 - b) The Ethics of Scholarship
 - c) Spoken and Written Discourses of CritiqueEtiquette of Graduate Study
Taking care of the logistics of graduate study

2. September 17 – Bring to class: *Craft*, *APA Manual*
Discussion of *The Craft of Research* and comments on *Pocket Style Manual*
Assignment for this week: Begin framing virtual paper & outline.
Reading for this week: Lauren Jones Young piece from *Educational Researcher* (handout); *Craft*, ix-45; *APA Manual*, chap. 1.

3. September 24 – Bring to class: *Craft*
Continuing discussion of *Craft*; Grammar and style in *Pocket*
Opening discussion of the virtual papers
The Wisdom of Practice: Second and Third Year Student Panel
Assignment: Write virtual paper and bring sufficient copies for distribution
Reading: *Craft*, 46-93; *Pocket Style*, browse §1-12; *APA Manual*, chap. 2.
Pay attention to material on pronoun reference.

4. October 1 – Bring to class: *Craft*, *Pocket Style*, *APA Manual*,
Discussion of virtual paper
Continuing discussion of *Craft*, *APA Manual*, and *Pocket Style*
Ethics of scholarship; plagiarism
Reading: *Craft*, pp. 94-131, pp. 166-170 (on plagiarism, topic 11.5), and
255-258 (research ethics); *APA Manual*, pp. 347-361 (beginning
with § 8.04); *Pocket Style*, § 34 & 39, and browse § 13-18.

5. October 8 – Bring to class: *Craft*, *Pocket Style*; *APA Manual*
More on the Ethics of Research
Discussion of referencing and citations: APA and Chicago styles
Use of electronic resources: *End Note*, UM Library Resources
L Remind GF to distribute history of UM School of Education

--Assignment and Readings for October 8 appear on next page.

Assignment: Revise writing of virtual paper; adapt to *APA* style using at least three author-date citations with references list. Bring copies to class for distribution.

Reading: *Craft*, 132-166, and 172-174; browse chap. 12, with attention to §12.11 and 12.12 (pp. 196-198); *APA Manual*, read 387-396, browse pp. 207-281, and skim chap. 3; *Pocket Style*, browse §25 & 26, plus 36 & 41.

6. October 15 – Bring to class: *Craft*; *Science & Art of Teaching*; *Pocket Style*
Discussion of virtual papers
More on being a doctoral student
 Constructing an agenda of scholarship, inquiry and research
 Attending conferences, submitting papers, and finding funds to go
 The etiquette of conference presentations
 Networking at conferences
History of UM Ed School
The Past, Present & Future of Ed Schools
Assignment: Change citation style to Chicago, using footnotes or endnotes, and add bibliography. Bring copies for distribution.
Reading: *Craft*, 201-233; *The Science and the Art of Teaching* (75th Anniversary Publication of the UM School of Education); *Pocket Style*, § 43, and pp. 217-219; *APA Manual*, skim chapters 5 & 6.

7. October 22 – Bring to class: *Craft*
Using electronic gear for data collection
Concluding discussion of virtual paper
Course and instructor evaluation
Assignment: None (Hooray!)
Reading: *Craft*, pp. 234-254, and browse 265-288; *APA Manual*, browse 379-386, and 411-412.

A note on grading

Students in the first prosem are normally graded with an S or U. However, students who desire to do so may earn a letter grade by doing some additional writing on the “virtual” papers. If you wish to have a letter grade (A, B, etc.), please make arrangements with the instructor before the third class meeting.