

Syllabus for Educational Studies 898

Fall, 2002: Mondays 1-3 PM

Proseminar 1-A for First Year Doctoral Students in
Educational Administration, Foundations, Policy,
Research Methods, and Teacher Education

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The Proseminar is a one credit hour course designed to support and assist first and second year doctoral students. The curricula for the proseminars are developed by the faculty members in the participating programs. It meets seven times, two hours per session. We will meet on the following dates: September 9, 16, 23, 30, and October 7, 14, & 21

Required texts

Publication Manual of the American Psychological Association. 5th ed. Washington, DC: American Psychological Association, 2001. ISBN (paper)
Booth, Wayne C., Gregory G. Colomb, & Joseph M. Williams, *The Craft of Research*. Chicago: University of Chicago Press, 1995. ISBN (paper)
Turabian, Kate. *A Manual for Writers of Term Papers, Theses, and Dissertations*. 6th ed. Chicago: University of Chicago Press, 1996. ISBN 0-226-81627-3 (paper)
Various handouts supplied by the instructor.

A Note of Reading the APA Manual and Turabian: These two texts do not offer pulse-pounding, heart-stopping reading. Yet it is vital for you to know what they contain and how to access the contents when necessary. Therefore there are three "levels" of reading assigned for these texts: Skim – page through the text, familiarizing yourself with the general nature of the material presented; Look over – pay closer attention than you would with skimming, but no need for close reading; Read – read the text with care.

Strongly Recommended

EndNote 6 (Thomson ISI). *EndNote* is a bibliographic database program. Its value to you is considerably enhanced if you begin using it as early in your doctoral studies as you possibly can.

Grades

Work in the proseminar is not graded on an A-E scale. The final grade assigned for the proseminar is either an S or U. The S is earned by attending all classes, completing the readings and assignments described below, and participating in class discussions.

Meeting Dates, Topics for Discussion, Assignments, and Readings

1. September 9

Introductions // Reasons and expectations for graduate study at U of M: By the Students and by the Faculty // Brief Description of the Organization and Operation of the SoE // Some Considerations on the Etiquette of Graduate Study // Outline of Activities for the Next Six Weeks

2. September 16 Bring to Class: *Craft of Research*
 The Nature of Scholarly Research // Embodying Research in Writing //
 Developing A Significant Problem and “Fixing” Your Audience // Discussion of
The Craft of Research // Undertaking the Virtual Research Paper

Reading due for this class: *Craft*, Preface, 1-84.

Assignments due for this class: None

3. September 23 Bring to class: *Craft*, Virtual paper (multiple copies)
 Scholarly Research (continued): The Construction of Argument and Developing
 Claims, Evidence, Warrants, and Qualifications // First Round of Discussion of
 Virtual Papers // The Purpose of Documentation // Two Systems of Citation

Reading due for this class: *Craft*, 85-148; *APA Manual*, read pp. 3-9 and
 highlight questions on p. 6, read and highlight questions under “Quality of
 Presentation” on pp. 29-30.

Assignment due for this class: Virtual paper, first draft; **Bring copies for all.**

4. September 30 Bring to class: *APA Manual*, *Turabian*.
 References and Citations // Some Challenges with APA Citation Format
 Z The Wisdom of Practice: Second and Third Year Reveal Their SecretsZ

Reading due for this class: *Turabian*, Read §§ 1.1-1.4, 1.46-1.47, 8.1-8.22; Skim
 8.22-8.153; Read 9.1-9.13, 10.1-10.2. *APA Manual*: Read p. 28 (§1.13), Look
 Over pp. 207-222, Skim pp. 223-238, and Appendix D, “References to Legal
 Materials” (pp. 397-410); Note the reference examples on pp. 239-281 (you
 should mark these pages, as you will be referring to them frequently).

Assignment due for this class: None

5. October 7 Bring to class: *Turabian*, *APA Manual*
 Wrapping Up Documentation // Ethics of Research // Plagiarism // Becoming
 Familiar with *EndNote* // Using Electronic Reference Resources at the U of M

Reading due for this class: *Craft*, 166 (beginning at 11.5)-170, 172-174, and
 255-258; *Turabian*, Look Over chap. 5; take note of what is available to you in
 chapter 11. *APA Manual*, Read pp. 348-355 (§ 8.05), also §1.03, “Authorship,”
 on pp. 6-7, and Appendix C, “Ethical Standards” (pp. 387-396).

Assignment due for this class: (1) Second draft of virtual paper. (2) On separate
 sheet, cite two books and two periodicals appropriate to your virtual paper. Show
 first in APA Reference Style; then in Chicago footnote style; then in Chicago
 bibliographic style. Bring sufficient copies of both assignments for every member
 of class.

L Remind GDF to distribute history of UM School of Education to class

(**Note:** No class on October 14; Fall Recess

6. October 21

Bring to class:

Discussion of virtual papers // Hints and Advice for Using Audio & Video Gear in Your Research Endeavors

Reading due for this class: *Craft*, chap. 15; *APA Manual*: Note Checklist in Appendix A, pp. 379-383; Read Appendix E, "Sample Cover Letter," pp. 411-412; Read "Guidelines to Reduce Bias in Language," pp. 61-69, and note examples in Table 2.1, pp. 70-76.

Assignment due for this class: Write a one page introduction to your virtual paper that is at once engaging and compelling.

K Remind GDF to distribute information on Ed Schools

7. October 28

Bring to class: *Science and Art of Teaching*

History of UM Ed School // The Past, Present & Future of Ed Schools // On Becoming an Advanced Doctoral Student : Constructing an agenda of scholarship, inquiry and research; Attending conferences, submitting papers, and finding funds to go; The etiquette of conference presentations; Networking at conferences; Feeling Good About Your Knowledge and Understanding // Course and instructor evaluation

Reading for this class: *The Science and the Art of Teaching* (75th Anniversary Publication of the UM School of Education), Handout on Ed Schools

Assignment for this class: None