

**LEXIS<sup>®</sup>/NEXIS<sup>®</sup> PASSWORD  
REQUEST FORM**

**For University of Michigan Law Students**  
Revised for Fall/Winter 2001/2002

**First year students** will receive their passwords in the Legal Practice Program. If you are a first year student who missed the LEXIS training session, contact the LEXIS Account Representative.

**Lost Passwords and Transfer Students** If you have lost your password or are a transfer student, call the Lexis account manager at 1-800-253-4181, ext. 895.

**LLMs and SJDs** will receive their passwords in their LEXIS training session. If you are an LLM or SJD who missed the LEXIS training session, you will receive your password in your pendaflex. For other password problems, see the LEXIS Account Manager.

**If you do not fall into one of the above categories**, contact Kincaid Brown in the Reference Department at 647-1529, or at [kcb@umich.edu](mailto:kcb@umich.edu)

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NAME (print): \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

Lexis Password: \_\_\_\_\_

Error Message Received: \_\_\_\_\_

Please check those which apply to you and your situation:

\_\_\_\_\_ 1<sup>st</sup> year UM law student

\_\_\_\_\_ 2<sup>nd</sup> year UM law student

\_\_\_\_\_ 3<sup>rd</sup> year UM law student

\_\_\_\_\_ Other (explain): \_\_\_\_\_

\_\_\_\_\_ I lost my password.

\_\_\_\_\_ I never received a password as a 1L.

\_\_\_\_\_ I have a password, but it isn't working.

\_\_\_\_\_ I never returned my signed user's agreement to Lexis.

\_\_\_\_\_ Other (explain): \_\_\_\_\_

***Please return this form to the pendaflex of:***

Joe Donado  
Hannah Mufson  
Roger Stetson  
Sarah Warbelow

*Lexis Student Representatives*

**OR**

***Contact/put in pendaflex folder:***

***TOREE RANDALL***  
*Lexis Account Manager*  
*(800) 213-4181 ex: 3559*  
[toree.randall@lexisnexis.com](mailto:toree.randall@lexisnexis.com)

***PAMELA L. LABADIE***  
*Lexis Account Manager*  
*(734) 254-1096; (734) 254-1097 fax*  
[Pamela.Labadie@lexisnexis.com](mailto:Pamela.Labadie@lexisnexis.com)

For immediate assistance, call: 1-800-45LEXIS