

2006 RESIDENCE HALL RULES AND REGULATIONS

You may keep these pages for your reference

CONDUCT

Acts of discrimination or discriminatory harassment based upon an individual's race, sex, color, religion, creed, national origin or ancestry, age, marital status, handicap, Vietnam-era status, or sexual orientation are a serious violation of University policy and will be dealt with promptly. Sexual harassment is illegal under both state and federal law. In some cases, it may be susceptible to prosecution under the criminal sexual conduct law.

Alcoholic beverages, illegal drugs, laser pens, fireworks, explosives, and all weapons are absolutely prohibited in the hall. It is against the law to tamper or misuse building fire alarm or fire-fighting equipment. Tampering with or misuse of elevator alarms, emergency call buttons or calling 911 from a room or elevator telephone, except in an emergency, is against the law. Penalties will be enforced. Each room will be inspected before departure and any damages to the room or to University property will be assessed and charged equally to all persons who occupied the room. The room must be left in the same condition as it was received during move in. Do not fasten anything to the walls or tamper with window screens. Excessive litter will result in a housekeeping charge to each camper assigned to the room.

Appropriate behavior is expected at all times. Excessive noise or rowdiness will not be tolerated. Radios must be turned off at lights-out time and kept low in the morning hours. The use of candles or other open flames, explosives of any type including smoke bombs, "snaps", or fireworks are dangerous and their use or presence in the residence halls is prohibited since they endanger all occupants.

-- SMOKING IN THE BUILDING IS PROHIBITED --

AGE ELIGIBILITY

All campers residing in a University of Michigan residence hall must be ten(10) year's of age on or before the start of their camp. **There are no exceptions to this policy.**

MEDICATIONS

All medication, both prescribed by a doctor and non-prescription must be dispensed by the camp specific trainer. Housing staff is not allowed to handle or distribute any medication.

VISITORS

ALL VISITORS, INCLUDING PARENTS AND COACHES, MUST CHECK-IN FIRST WITH THE FRONT DESK WHEN VISITING A CAMPER. Only campers and camp staff are allowed in the living areas of the building. At no time are campers permitted in the living areas to which they are not assigned. Campers may only be checked out of the residence hall by a parent/guardian or camp staff. *Visitors, other than parents, who may be taking the camper from the residence hall must be approved by the parent/guardian during camp registration.*

HOURS

The West Quad Front Desk hours are 8:00 am to 10:00 pm. The Front Desk is staffed at those times. All exterior doors are locked 24-hours per day for security. Campers are to be accompanied by camp staff at all times when out of the building. Camp Staff will have access cards to enter the building, campers will not. Special activities may be planned in the evening by Camp Staff. Security and/or residence hall staff may request additional identification if there are questions about the whereabouts or identity of a camper.

Campers may leave the residence hall after they have returned from their final sports session ONLY if this has been approved and arranged through the Sport Camp Directors.

KEYCARD, LANYARD, CARD HOLDER

A room keycard, card holder and a lanyard will be issued at check-in for purpose of identifying residential campers. If a keycard is lost, a temporary card will be issued at the front desk. **There will be a charge of \$5.00 for a lost keycard.** The room keycard, lanyard and card holder should not be loaned to anyone and are not transferable.

MEAL TIMES

For those campers receiving meals in the Residence Hall, a color coded card holder will be issued. The card holder is your identification to enter the cafeteria at each meal. You may eat at any time during the hours your camp has designated for meals. You must show the dining service staff your card holder in order to enter the dining area. Meal hours will be posted on the bulletin board adjacent to the dining room. Campers are expected to eat all meals in their assigned residence hall. If you lose your card holder, a replacement card holder may be obtained at the Front Desk. **There will be a \$5.00 charge for a lost card holder.**

TELEPHONES

Room telephones may or may not be available in the room. Pay telephones are located throughout each hall for local/long distance calls. Due to damages, which occur during the summer, not all rooms will have a working telephone. Campers may place collect and credit card calls from their room and receive long distance calls(not collect).

MOTOR VEHICLES

Campers are not to bring private automobiles or motorcycles to the University. If it is necessary for a camper to drive, you must get permission and any parking permits from the coach of that camp. The vehicle must be registered and the keys turned in to the camp coach during the entire program. The University assumes no responsibility for a stored vehicle on University property.

PERSONAL PROPERTY

The University assumes no responsibility for personal property. **Leave valuable items such as stereos, CD players, video games and cameras at home.** Bring only a small amount of personal expense money with you since the halls do not have any security facilities. Traveler's checks in small denominations are recommended as the safest way to carry money. If camper's parents' personal property insurance policy does not cover personal possessions away from home, the purchase of a short-term rider is suggested.

FOR SECURITY, ROOM DOORS SHOULD BE LOCKED AT ALL TIMES.

DAMAGES

Room checks will be conducted by camp staff to determine room damages. Any damages caused in the rooms or common areas will be charged to the responsible party. Replacement cost will be charged to anyone who removes or damages University property. **If no single party can be identified, the occupants of the room or the entire assigned hall, will be charged accordingly.**

MAIL

Mail will be distributed to live-in counselor to give to campers. Mail should be addressed as follows:

Camper's Name
Name of the Camp
West Quad
541 Thompson Street
Ann Arbor, MI 48109-1360

LINENS

Campers are responsible for bringing their own pillow, twin bed sheets, blanket, towels, and toiletries.

EARLY DEPARTURES

If a camper must leave before the official ending date for the camp, **a parent or guardian must notify the Sports Camp Director.** If the camper is being picked up by someone other than the person designated parent/guardian, written permission naming the responsible adult must be given the Camp Director before a camper can be released

PENALTIES

VIOLATION OF ANY OF THESE RULES AND REGULATIONS MAY RESULT IN DISCIPLINE, UP TO AND INCLUDING, IMMEDIATE DISMISSAL FROM THE PROGRAM. At times, a verbal warning may be given to the camper to correct improper behavior. Campers who endanger themselves or others, or who continue to commit violations after having been warned, will be sent home. The parent/guardian will be notified.

2006
UNIVERSITY OF MICHIGAN
SUMMER PROGRAMS

Dear Camper and Parent/Guardian:

West Quad Residence Hall Rules and Regulations with regard to camper conduct and the use of facilities are established in compliance with state and federal laws and the University of Michigan Regents' by-laws. Camp registration is predicated upon the understanding of these rules and regulations. All program participants must abide by them regardless of age. This includes coaches, trainers, and other camp personnel residing in the residence halls. **Please read** over the Rules and Regulations with your camper, and the information contained in the Community Living Emergency Procedures & General Information brochure. Sign this document and present it at your Camp registration.

Thank you for your cooperation. If you have any questions concerning these guidelines please contact your Camp Director.

Sincerely,

Bill Vlisodes
Program Associate
UM Housing Conference Services

PLEASE READ AND SIGN BELOW:

We have read the Rules and Regulations and the Community Living Emergency Procedures & General Information brochure governing the behavior of campers in University of Michigan Camp Housing. We understand and agree to abide by them. We understand that failure to abide by these rules and regulations may result in various forms of discipline, up to and including immediate dismissal from the program.

Parent/Guardian Signature *

Print Name

Date

Participant Signature

Print Name

Date

PLEASE BRING SIGNED FORM TO YOUR REGISTRATION